



A schedule of visits will be formulated as part of the programme to accommodate any shift patterns. Both candidates and employer will agree these arrangements, as time off the work floor will be required

*Learners will be provided with* a set of National Standards supplied by City and Guilds (the awarding body), and will be required to:

- Supply performance and knowledge evidence against the Care National standards, as agreed within the assessment plan.
- Attend the pre-arranged meetings with the assessor to formulate and review the assessment plan.
- Supply contact addresses of key persons used in evidence gathering.
- Supply evidence as agreed within the assessment plan, by the set deadlines.

### **Assessment**

*A work based assessor is preferred due to the nature of the observation. However, the College may be able to provide an assessor who will support the learner through the award. The assessors will be responsible for:*

- Planning evidence gathering
- Making judgements against the standards
- Giving feedback on quality, achievement and progress
- Contribute to the quality assurance process

*A workplace mentor will be identified* and agreed by the Home's Manager, as a point of support for the candidate within the workplace.

### **Entry Requirements**

Age 18+

Level 3:

Training for those whose position enables them to use a broad range of skills in a more responsible role. Units can be achieved above the award to gain further knowledge. (Continuous Professional Development.)

- No qualifications necessary but a good foundation in English and Maths would be an advantage.
- Completion of National Care Standards Induction.
- A minimum of 3 months in post.

### **Fees**

£475 tuition plus £87 registration and £32 certification.

For advice on potential access to SARCP/SSCWP funding please contact us.

### *Remission*

Should you be in receipt of any of the following benefits, you will be entitled to full remission of fees. (Evidence will need to be seen.)

- In receipt of income based benefits (such as Housing benefit or Income Support)
- In receipt of Working Tax Credit (Award notice needed.)
- Other benefits as identified on application form (please discuss)

### **Careers Opportunities/Progression**

#### **How to Apply**

Application forms can be obtained from the Enrolment Centre, telephone 01785 275607. You can also download an application form for part-time courses by visiting our website [www.staffordcoll.ac.uk](http://www.staffordcoll.ac.uk). The completed form should be returned to: Enrolment Centre, Stafford College, Earl Street, Stafford, ST16 2QR.

#### **Further Information**

If you would like any more information about the College or our courses, then write, visit or telephone The Enrolment Centre on 01785 275607. Our e-mail address is: [enquiries@staffordcoll.ac.uk](mailto:enquiries@staffordcoll.ac.uk). If you are unsure about which course to take, we can arrange for you to talk to get the advice you need from a member of our guidance team.

#### **Equal Opportunities**

Stafford College is committed to achieving equality of opportunity for all staff, students and members of the community it serves. In doing so the College will actively work to achieve equality regardless of age, race, skin colour, disability, gender, marital status, sexuality and faith.

#### **Contact Details**

For further information contact Karen Micklewright, Course Leader  
Telephone: 01785 275686/7 or e-mail [k.micklewright@staffordcoll.ac.uk](mailto:k.micklewright@staffordcoll.ac.uk)