

STAFFORD COLLEGE CORPORATION

**MINUTES of  
SEARCH AND GOVERNANCE COMMITTEE MEETING, 5 OCTOBER 2009**

Present: I Mason (Chair), R Barnett, A P Davison, Mrs H Haroon-Iqbal, S Willis

In attendance: J P Charleton (Clerk), Ms A Piercy, I Rigby

Apologies: J Duggan, Dr T Ramgopal

Observer: G Davies Marshall

225.0 DECLARATION OF INTERESTS

The Chair reminded members of their duty to declare any interest, financial or otherwise, in any item on the Agenda. No interests were declared.

226.0 MEMBERSHIP

The Chair welcomed Mrs H Haroon-Iqbal to her first meeting of the Committee following her appointment by the Corporation in April 2009.

227.0 MEETING HELD ON 23 MARCH 2009

(a) Minutes

**It was RESOLVED:**

**that the minutes be confirmed as a true record and signed by the Chair.**

(b) Matters Arising

There were no matters arising.

228.0 CLERK'S REPORT

(a) Governor Training

The Clerk presented an oral update on governor training arrangements and highlighted the following developments:

- The next Staffordshire governor training event at Stoke College on 12 October 2009 would focus on the impact of the ‘Machinery of Government’ changes with presentations from the DCSF and from representatives of Staffordshire and Stoke-on-Trent local authorities.
- A questionnaire would be issued to governors by e-mail in the near future on governor training needs to inform future planning.

**It was RESOLVED:**

**that the report be received.**

(b) Composition and Membership of the Corporation

The Clerk presented a report on proposed changes to the membership of the Search and Governance Committee.

The report proposed that the appointment of the Chairs of the main standing Committees of the Corporation to the Search and Governance Committee would help the co-ordination of governance policy development and thereby support the Committee in fulfilling its advisory role to the Corporation on governance issues.

Following discussion it was suggested and agreed that the Vice Chair of the Corporation should also be appointed to the Committee as an ex-officio member of the Committee.

**It was RESOLVED that it be recommended to the Corporation:**

- (i) **that membership of the Search and Governance Committee be extended to include the following as ex officio members:**
  - **Chair of the Resources Committee**
  - **Chair of the Audit Committee**
  - **Chair of the Curriculum Standards and Performance Committee**
  - **Vice Chair of the Corporation;**
- (ii) **that the number of other members of the Corporation on the Committee be reduced from three to two;**
- (iii) **that the Standing Orders of the Committee be amended to reflect the change to membership as outlined above.**

(c) Corporation Self Assessment Report (SAR)

The Clerk gave an oral update on governance self-assessment, noting that the updated governance SAR would be presented to the Corporation at its meeting on 15 October.

The draft governance SAR had been revised to reflect OfSTED requirements in relation to the new Common Inspection Framework, with particular emphasis on safeguarding. The draft SAR would also reflect the results of the recent survey of members on the performance of the Corporation.

**It was RESOLVED:**

**that the report be received.**

229.0 APPOINTMENT OF EXTERNAL MEMBER

Members considered an application from Cllr M Winnington for appointment as an External Member nominated by Staffordshire County Council.

Consideration was given to Cllr Winnington's background and relevant skills, including his portfolio of responsibility as a Cabinet member.

Following discussion members highlighted the importance of the County Council as a key partner in supporting the work of the College.

**It was RESOLVED that it be recommended to the Corporation:**

- (a) that Cllr M Winnington be appointed as an External Member nominated by Staffordshire County Council for a four-year term of office with effect from 16 October 2009;**
- (b) that Cllr Winnington be also appointed as a member of the Curriculum Standards and Performance Committee with effect from 16 October 2009.**

230.0 DATE AND TIME OF NEXT MEETING

Monday 22 March 2010 at 5.30 pm

The meeting closed at 6.00 pm.