

STAFFORD COLLEGE CORPORATION

**MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE TO BE HELD ON
MONDAY 23 MARCH 2009 AT 5.30 pm IN ROOM T323**

AGENDA

Note: Any member wishing to discuss any of the following items prior to the meeting is asked to contact the Clerk

PART I

1. Apologies for absence
2. Declaration of Interests: Members are reminded of their duty to declare an interest, financial or otherwise, in any item on the Agenda
3. Membership:
 - (a) To report the last meeting of Mrs M Weale, upon the completion of her term of office on 4 April 2009
 - (b) To report the vacancy for Vice Chair of the Audit Committee with effect from 5 April 2009
 - (c) To report a vacancy on the Search and Governance Committee with effect from 5 April 2009
4. Meeting held on 26 November 2008:
 - (a) Minutes
 - (b) Matters Arising
5. Governor Training:
 - (a) Clerk to provide a general update
 - (b) Clerk to present the revised Policy for the Training and Development of Corporation Members
6. Clerk to present the revised Policy and Procedure for the Appointment of Members to the Corporation, for recommendation to the Corporation on 2 April 2009
7. Board Self-Assessment: Clerk to report on key issues highlighted in the Client Briefing, "Further Education Thematic Review" from RSM Bentley Jennison in October 2008
8. Date and Time of Next Meeting: To be arranged

PART II

Under paragraph 17(2)(d) of the Instrument of Government, the following item is to be dealt with on a confidential basis:

9. Appointment of Members of the Corporation: As a result of the resignation from the Board of Mrs M Weale, to consider the following and make a recommendation to the Corporation at its meeting on 2 April 2009:

- (a) an application from Mrs J Tanner for appointment to the Corporation
- (b) the appointment of Vice Chair of the Audit Committee
- (c) the appointment of a member to the Search and Governance Committee

NB: A copy of the latest Members' Skills and Expertise Audit and Age/Gender/Ethnicity Balance is enclosed to inform discussion