

STAFFORD COLLEGE CORPORATION

**MEETING OF THE CURRICULUM STANDARDS AND PERFORMANCE
COMMITTEE TO BE HELD ON MONDAY 2 MARCH 2009 AT 5.30 pm
in ROOM T323**

AGENDA

Note: *Any member wishing to discuss any of the following items prior to the meeting is asked to contact the Clerk*

1. Apologies
2. Membership: To welcome Mr G Davies Marshall to his first meeting of the Committee as Staff Member (Teaching), following ratification of his appointment at the Corporation meeting held on 11 December 2008.
3. Declaration of Interests: Members are reminded of their duty to declare an interest, financial or otherwise, in any item on the Agenda
4. Meeting held on 17 November 2008:
 - (a) Minutes
 - (b) Matters Arising

Items Presented by College Managers:

5. Faculty Annual Reports: To receive summaries of the following Faculty Annual Reports:
 - (a) Professional Studies - Mr R Jones, Head of Faculty of Professional Studies
 - (b) Technology - Mr J Morris, Head of Faculty of Technology
6. Questionnaires/Surveys: Mr P Baker, Quality Manager, to report on the findings from the Student Induction Questionnaire carried out during the Autumn term 2008
7. Accolades and Complaints: Mr P Baker, Quality Manager, to present the termly Accolades and Complaints report

Items from Student Members:

8.
 - (a) Student Council: Miss H Ross to present the unconfirmed minutes of the Student Council meeting held on 2 February 2009
 - (b) Students' Union: Mr J Ahearn to present an update on developments and planned activities within the Students' Union

Items for Approval:

9. College Charter: Mr P Baker, Quality Manager, to present the draft College Charter for 2009/10 for approval

10. Disability Statement: Vice Principal (Curriculum and Quality) to present the draft Disability Statement for 2009/10 for approval

Items for Discussion/Information:

11. Healthy College: Mr M Shaw, Head of Faculty of General Education and Care, to give a presentation on the Healthy College student survey undertaken during the Autumn term 2008
12. Annual Monitoring Visit: Vice Principal (Curriculum and Quality) to report on the recent Ofsted Annual Monitoring Visit
13. Success Rates: Vice Principal (Curriculum and Quality) to provide a report on retention, achievement and success rates in 2007/08
14. Student Destinations: Vice Principal (Curriculum and Quality) to present an analysis/summary report on student destinations for 2007/08
15. College Self Assessment Report (SAR): To review the SAR submitted to the LSC in December 2008 as requested by the Corporation, in order to evaluate the College's capacity to improve its overall gradings from 'Good' to 'Outstanding' - *Vice Principal (Curriculum and Quality) to report*
16. Any Other Business
(Note: Any member wishing to raise for discussion an item that is not already included in this agenda is requested to inform the Clerk at least two working days before the meeting)
17. Date and Time of Next Meeting: Monday 8 June 2009 at 5.30 pm