

STAFFORD COLLEGE CORPORATION

**MINUTES of  
SEARCH AND GOVERNANCE COMMITTEE MEETING, 4 OCTOBER 2010**

Present: I Mason (Chair), R Barnett, S Birkin, A P Davison, S Willis

In attendance: J P Charleton (Clerk), Ms A Piercy, I Rigby

Apologies: M Bagguley, Mrs H Haroon-Iqbal, Dr T Ramgopal

Observer: G Davies-Marshall

237.0 DECLARATION OF INTERESTS

The Chair reminded members of their duty to declare any interest, financial or otherwise, in any item on the Agenda. No interests were declared.

238.0 MEETING HELD ON 8 MARCH 2010

(a) Minutes

**It was RESOLVED:**

**that the minutes be confirmed as a true record and signed by the Chair.**

(b) Matters Arising

There were no matters arising.

239.0 CLERK'S REPORT

(a) Composition and Membership of the Board and its Committees

Following review of the current composition and membership of Corporation Committees, members agreed to the Clerk's recommendation that no changes were currently required subject to the vacancy to be considered as the next item of business.

**It was RESOLVED:**

**that it be recommended to the Corporation that the current membership of the Committees of the Corporation be retained for the forthcoming year.**

(b) Committee Vacancy

Members considered the Clerk's proposal for filling the vacancy on the Search and Governance Committee following Mr J Duggan's completion of his term of office.

**It was RESOLVED:**

**that it be recommended to the Corporation that Mr G Taylor-Marshall be appointed to the Search and Governance Committee with effect from 19 October 2010.**

(c) Appointment of Staff Members

The Clerk presented a draft Procedure for the Election of Staff Members to the Corporation which had been revised to address staff concerns regarding the restriction of nomination and voting rights to staff with a permanent contract of employment.

Members supported the Clerk's recommendation that the election procedure be changed to enable all staff with a contract of employment with the College to vote in elections for Staff Governor but that only staff members with a permanent contract of employment would be able to stand for election.

**It was RESOLVED:**

**that it be recommended to the Corporation that the revised Procedure for the Election of Staff Members be approved to enable all staff with a contract of employment with the College to vote in future elections for Staff Governor.**

(d) Corporation Self-Assessment

The Clerk presented a report on arrangements for the self-assessment of the performance of the Corporation.

Members agreed to the Clerk's recommendation that in the light of the successful external validation of governance performance in 2009/10 no changes to the current approach to governance self-assessment was required for next year.

**It was RESOLVED that it be recommended to the Corporation that:**

- (a) current arrangements for the Corporation's self-assessment of its performance be continued for the forthcoming academic year;**
- b) the updated governance Self-Assessment Report be presented for approval to the Corporation at its meeting on 9 December 2010.**

(e) Governor Training

The Clerk presented an oral update on governor training arrangements, noting that recent presentations to governors from senior staff from the AoC and the regional SFA had been successful.

At the recommendation of the Clerk members agreed that the annual Staffordshire-wide training event be delayed until key national issues affecting the sector had been clarified.

Following discussion, the Principal agreed to explore the possibility of governor training with partner colleges involved in the Quality Peer Review Group.

**It was RESOLVED:**

**that the report be received.**

#### 240.0 APPOINTMENT OF BOARD/ COMMITTEE MEMBERS

(a) Re-appointment of Associate Governor

Members considered an application from Dr H Duggal for re-appointment as an Associate Member on completion of his first term of office on 18 October 2010. Members acknowledged Dr Duggal's contribution to the work of the Corporation, noting his expertise in relation to health issues and sustainability.

(b) Appointment of Associate Governor

Members considered an application for Associate Governor membership from Lieutenant Colonel S Nesmith, Station Commander, MoD Stafford.

Members considered Lieutenant-Colonel Nesmith's background and relevant skills and highlighted the importance of MoD Stafford as a key partner for the development of the College.

**It was RESOLVED that it be recommended to the Corporation that:**

- (i) **Dr H Duggal be re-appointed as an Associate Governor for a four-year term of office with effect from 19 October 2010, his membership of the Audit Committee continuing unchanged;**
- (ii) **Lieutenant Colonel Nesmith be appointed as an Associate Governor and member of the Resources Committee for a four-year term of office with effect from 15 October 2010.**

#### 241.0 DATE AND TIME OF NEXT MEETING

Monday 21 March 2011 at 5.30 pm.