

STAFFORD COLLEGE CORPORATION

**MEETING OF THE RESOURCES COMMITTEE TO BE HELD ON  
WEDNESDAY 29 JUNE 2011 AT 5.30 pm IN ROOM T323**

**AGENDA**

***Note:*** Any member wishing to discuss any of the following items prior to the meeting is asked to contact the Clerk

**PART I**

1. Apologies
2. Declaration of Interests: Members are reminded of their duty to declare an interest, financial or otherwise, in any item on the Agenda
3. Meeting held on 23 March 2011:
  - (a) Part I Minutes
  - (b) Matters Arising

**Items for Recommendation/Approval:**

4. Draft Budget: Mrs H Daniel, Finance Manager, to present the draft budget for 2011/12 for consideration and recommendation to the Corporation at its meeting in July 2011
5. Three-Year Financial Forecast: To receive an update from the Vice Principal (Resources)

**Items for Discussion:**

6. Management Accounts: Vice Principal (Resources) to present the Management Accounts for May 2011  
***Note:*** These Accounts have already been distributed and members are requested to bring their copy with them
7. Accommodation Strategy Working Group: Clerk to report on a review of the Group's Standing Orders, following a recommendation from internal auditors

**Items for Information:**

8. Capital Project: Progress update from Director of MIS and Capital Development
9. Any Other Business  
***(Note: Any member wishing to raise for discussion an item that is not already included in this agenda is requested to inform the Clerk at least two working days before the meeting)***
10. Date and Time of Next Meeting: Wednesday 23 November 2011 at 5.30 pm

## **PART II**

*Under Paragraph 17(2)(d) of the Instrument of Government, the following items are deemed confidential:*

11. Meeting held on 23 March 2011:
  - (a) Part II Minutes
  - (b) Matters Arising
12. Capital Project: Chair of the Accommodation Strategy Working Group/Director of MIS and Capital Development to report on the outcome of the Main Contractor interviews held on 18 May 2011
13. Staffing Issues: Principal's oral report