

STAFFORD COLLEGE CORPORATION

**MEETING OF THE RESOURCES COMMITTEE TO BE HELD ON
WEDNESDAY 24 NOVEMBER 2010 AT 5.30 pm IN ROOM T323**

AGENDA

Note: *Any member wishing to discuss any of the following items prior to the meeting is asked to contact the Clerk*

PART I

1. Apologies for absence
2. Membership: To welcome Lt Col S Nesmith to her first meeting of the Committee

Item 3 will be considered as a confidential (Part II) item of business:

3. Capital Project - Bank Loan Facility: To receive full details from members of the Barclays Corporate Team of the Bank Loan Agreement recently entered into
4. Declaration of Interests: Members are reminded of their duty to declare an interest, financial or otherwise, in any item on the Agenda
5. Meeting of the Resources Committee held on 23 June 2010:
 - (a) Minutes
 - (b) Matters arising:
Riverway Sports Pitches (minute 789.0(b)(ii))
Vice Principal (Resources) to report on the latest position

Item from College Management:

6. Staff Monitoring: Mrs J Pountney, Head of Corporate Services, to present the following:
 - (i) Annual Staff Monitoring Report for 2009/10
 - (ii) Disciplinary Procedure for Staff (other than Senior Postholders), for recommendation to the Corporation

Items for Recommendation to the Corporation:

7. Financial Statements:
 - (a) Vice Principal (Resources) to present the Financial Statements for 2009/10 for recommendation to the Corporation
 - (b) Vice Principal (Resources) to report on variances between the Management Accounts and the Financial Statements for 2009/10
8. Annual Pay Award 2010/11: Principal to present for recommendation to the Corporation the annual pay award to staff, other than Senior Postholders, for 2010/11

Items for Discussion/Decision:

9. Capital Project: To receive an update from Mr C Riding, Head of Capital Development
10. Management Accounts: Vice Principal (Resources) to present the Management Accounts for October 2010
Note: These Accounts have already been distributed and members are asked to bring their copy to the meeting
11. Student Council Accounts: Vice Principal (Resources) to present the Students Council's Accounts for 2009/10
12. Sustainability: Vice Principal (Resources) to present the annual report of the College's Sustainability Group
13. Government Comprehensive Spending Review: Principal to report on implications for the College

Clerk's Item:

14. Standing Orders - Accommodation Strategy Working Group: To consider the updated Standing Orders to reflect the current Capital Project
15. Any Other Business
(Note: Any member wishing to raise for discussion an item that is not already included in this agenda is requested to inform the Clerk at least two working days before the meeting)
16. Date and Time of Next Meeting - Wednesday 23 March 2011 at 5.30 pm

PART II

Under paragraph 17 (2) (d) of the Instrument of Government, the following items are to be dealt with on a confidential basis:

17. Meeting held on 23 June 2010:
 - (a) Part II Minutes
 - (b) Matters Arising
18. Staffing Matters: Principal to report