

STAFFORD COLLEGE CORPORATION

**MEETING OF THE CURRICULUM STANDARDS AND PERFORMANCE  
COMMITTEE TO BE HELD ON MONDAY 1 MARCH 2010 AT 5.30 pm  
in ROOM T323**

**AGENDA**

**Note:** *Any member wishing to discuss any of the following items prior to the meeting is asked to contact the Clerk*

1. Apologies
2. Declaration of Interests: Members are reminded of their duty to declare an interest, financial or otherwise, in any item on the Agenda
3. Meeting held on 9 November 2009:
  - (a) Minutes
  - (b) Matters Arising

***Items Presented by College Managers:***

4. Annual Reports: To receive summaries of the following Faculty/Unit Annual Reports:
  - (a) Professional Studies - Mr R Jones, Head of Faculty of Professional Studies
  - (b) Technology - Mr J Morris, Head of Faculty of Technology
  - (c) Skills & Support and Enterprise - Mrs J Gormley, Head of Skills & Support and Enterprise

***Items from Student Members:***

5. Mr J Greenhill/Mr G Mason to present the following:
  - (a) the unconfirmed minutes of the Student Council meeting held on 8 February 2010, to include an update on developments and planned activities within the Student Council
  - (b) the revised draft Student Council Constitution for approval

***Items for Approval:***

6. Accessibility Statement: Vice Principal (Curriculum and Quality) to present the draft Accessibility Statement for 2010/11 for approval
7. College Charter: Mr P Baker, Quality Manager, to present the draft College Charter for 2010/11 for approval

***Items for Discussion/Information:***

8. Questionnaires/Surveys: Mr P Baker, Quality Manager, to report on findings from the following surveys:
  - (i) Student Induction Survey conducted during the Autumn term 2009
  - (ii) Employer Survey conducted during the Autumn term 2009 (oral report)
  - (iii) LSC on-line National Learner Survey conducted during January/February 2010 (oral report)
9. Accolades and Complaints: Mr P Baker, Quality Manager, to present the termly Accolades and Complaints report
10. Success Rates: Vice Principal (Curriculum and Quality) to provide the final report on retention, achievement and success rates in 2008/09
11. Student Destinations: Vice Principal (Curriculum and Quality) to present an analysis/summary report on student destinations for 2008/09
12. Any Other Business  
***(Note: Any member wishing to raise for discussion an item that is not already included in this agenda is requested to inform the Clerk at least two working days before the meeting)***
13. Date and Time of Next Meeting: Monday 7 June 2010 at 5.30 pm

1.2.10