

STAFFORD COLLEGE CORPORATION

**MEETING OF THE CURRICULUM STANDARDS AND PERFORMANCE
COMMITTEE TO BE HELD ON MONDAY 7 MARCH 2011 AT 5.30 pm
in ROOM T323**

AGENDA

Note: Any member wishing to discuss any of the following items prior to the meeting is asked to contact the Clerk

1. Apologies
2. Declaration of Interests: Members are reminded of their duty to declare an interest, financial or otherwise, in any item on the Agenda
3. Meeting held on 8 November 2010:
 - (a) Minutes
 - (b) Matters Arising

Items Presented by College Managers:

4. Annual Reports: To receive summaries of the following Faculty/Unit Annual Reports:
 - (a) Skills & Support and Enterprise - Mrs J Gormley, Head of Unit, to report
 - (b) Technology - Mr J Morris, Head of Faculty, to report

The Learner Voice:

5. Miss S Kenny, Student Member, to present the following:
 - (a) the unconfirmed minutes of the Student Council meeting held on 9 February 2011
 - (b) planning update for Learner Voice Conference in March 2011
 - (c) feedback on Student Governor training evening organised by LSIS in January 2011

Items for Approval:

6. Accessibility Statement: Vice Principal (Curriculum and Quality) to present the draft Accessibility Statement for 2011/12 for approval
7. College Charter: Miss E Reed, Quality Manager, to present the draft College Charter for 2010/11 for approval

Quality Updates:

8. Miss E Reed, Quality Manager, to present the findings of the Student Induction Survey conducted during the Autumn term 2010
9. Peer Review Development: Update from the Vice Principal (Curriculum and Quality)

Learner Standards and Performance:

10. Vice Principal (Curriculum and Quality) to present the following:
 - (a) final report on retention, achievement and success rates in 2009/10
 - (b) analysis/summary report on student destinations for 2009/10

11. Any Other Business
(Note: Any member wishing to raise for discussion an item that is not already included in this agenda is requested to inform the Clerk at least two working days before the meeting)

12. Date and Time of Next Meeting: Monday 6 June 2011 at 5.30 pm

7.2.11