

STAFFORD COLLEGE CORPORATION

**MINUTES of
CORPORATION MEETING, 22 SEPTEMBER 2011**

Present: A P Davison (Chair), P Buttery, Mrs S Green, G M Humby, I Mason,
S Willis, Mrs V Woodward

In Attendance: J P Charleton (Clerk), Ms A Piercy, C Riding, I Rigby

Observer: Prof H Duggal, Cllr P Jones, I Starkie

Apologies: M R Bagguley, S Birkin, I Blachford, Mrs J Tanner, G Taylor Marshall,
Cllr M Winnington

PART I

1790.0 MEMBERSHIP

The Chair reported the resignation from the Corporation of Lieutenant Colonel S Nesmith with effect from 6 September 2011.

On behalf of the Corporation the Chair thanked Lt Colonel Nesmith in her absence for her contribution to the work of the Board during her period of office.

1791.0 DECLARATIONS OF INTEREST

The Chair reminded members of their duty to declare an interest, financial or otherwise, in any item on the Agenda. Mr G Humby declared that he was an employee of Sterling Power Group.

1792.0 ACCOMMODATION STRATEGY

(a) Progress Update

Mr C Riding, Director of Capital Development and MIS, tabled a report which highlighted the latest developments regarding the Capital Project:

- Connell Brothers Ltd had completed demolition of the ground floor concrete slab and excavation to archaeological formation levels
- The University of Leicester's Archaeological Services had provided a watching brief to the removal of the slab and had not identified any items of interest that would require further detailed excavation
- The main contractors, BAM Construction Limited, had commenced on site on 15 August and had already completed a significant amount of ground preparation
- Work on piling foundation supports had commenced on 19 September and was progressing well

- BAM would shortly commence setting up their site offices and facilities for the duration of the Project within the hoarding compound area
- BAM were liaising with the Highways Department regarding the proposed relocation of the compound entrance from Tenterbanks to Broad Street
- The Tenterbanks window replacement programme was still progressing on budget with the three remaining window installations to be completed in the next few days.

The Principal reported that the SFA had offered the College an additional capital grant of £100K on condition that funds are used towards a new capital project and matched by £200K of College funding. At the suggestion of members, the Principal agreed to write to the Chief Executive of Skills Funding to request that given the College's unique project funding arrangements, permission be given for the additional capital grant to be used towards the costs of the current capital development.

It was RESOLVED:

that the report be received.

(b) Use of the Corporation Seal

The Clerk requested approval of the use of the Corporation seal to confirm the following contracts:

- (i) Conditional bond provided by Euler Hermes UK Plc
- (ii) Novation Agreement between BWB Consulting Limited, Stafford College, and BAM Construction Limited
- (iii) Novated Consultant Warranty provided by BWB Consulting Limited in favour of Stafford College
- (iv) Novated Architect Warranty from CPMG Architects Limited in favour of Stafford College

It was RESOLVED:

- (a) **that the Corporation seal be applied to the above contracts;**
- (b) **that the application of the Corporation seal for each contract be authenticated by the signature of the Chair of the Corporation and the Principal.**

1793.0 ENROLMENTS

The Vice Principal (Curriculum and Quality) tabled a report on the latest position regarding FE enrolments. While final numbers overall were expected to be slightly below target, the College had experienced a late surge in applications and would continue to promote courses over the next few weeks. In line with national trends, enrolments on certain courses were reduced due to concerns over higher education fee increases next year and as a consequence of reduced employment in the public sector. While some decline in numbers in Construction had been expected, actual enrolments in this area of provision had remained healthy.

The recent major changes in the Connexions Service and the withdrawal of EMA were key factors in explaining patterns of application/enrolment of young people. College Management would continue to closely monitor enrolment information and to analyse data received from local schools and partner colleges in the Peer Review Group.

It was RESOLVED:

that the report be received.

1794.0 ASSOCIATION OF COLLEGE (AoC) MEMBERSHIP

The Principal presented a report on the proposed renewal of the College AoC membership for 2011/12.

Members agreed that the College's continued membership of the AoC be supported, given the importance of the AoC's role in lobbying the government on behalf of the sector.

It was RESOLVED:

that as recommended by the Principal, the College's continued membership of the AoC in 2011/12 be approved.

1795.0 DATE AND TIME OF NEXT MEETING

Thursday 13 October 2011 at 5.30 pm.

1796.0 PART II ITEMS

Under Part II of the agenda members considered the following item of business:

- Academy Sponsorship