

STAFFORD COLLEGE CORPORATION

**MEETING OF THE STAFFORD COLLEGE CORPORATION TO BE HELD ON
THURSDAY 7 APRIL 2011 AT 5.30 pm IN ROOM T323**

AGENDA

- Note:** (i) *Any member wishing to discuss any of the following items prior to the meeting is asked to contact the Clerk.*
- (ii) *An asterisk denotes those items that either have previously been discussed in detail at Committee/Board level or are provided for members' information. Supporting papers are attached and the items may be opened up for further discussion, if required*

PART I

1. Apologies for absence
2. Declaration of Interests: Members are reminded of their duty to declare an interest, financial or otherwise, in any item on the Agenda
3. Meeting held on 9 December 2010:
 - (a) Part I Minutes
 - (b) Matters Arising
4. Summary Reports from Committees: Committee Chairs to report on the following:
 - (a) Curriculum Standards and Performance Committee, 7 March 2011 (*Mr I Mason*)
 - (b) Parts I and II Audit Committee, 15 March 2011 (*Mrs V Woodward, Vice Chair*)
 - (c) Search and Governance Committee, 21 March 2011 (*Mr I Mason*)
 - * **The Corporation is requested to approve the revised Procedure for the Election of Staff Members to the Corporation**
 - (d) Part I Resources Committee, 23 March 2011 (*Mr G Humby, Vice Chair*)

Items for Approval:

The following item is to be dealt with on a confidential basis:

5. Accommodation Strategy: The Corporation is requested to approve:
 - the arrangements for the appointment of demolition/building contractors for the Capital Project subject to a successful procurement outcome within budget
 - the commencement of demolition of the Workshop and Link Blocks and the Skills Centre. *Mr C Riding, Director of MIS and Capital Development, to report*

Items for Information:

6. Three-Year Financial Forecast: Vice Principal (Resources) to report on the latest position
7. College Financial Health: Principal to report the SFA's agreement with the College's self-assessed grade of "Outstanding" for its Financial Health Category for the year ending 31 July 2010.

8. Funding: Oral report from the Principal on the College's funding allocation for 2011/12

Corporation Updates:

9. Integrated Quality Enhancement Review (IQER): To receive feedback from the Vice Principal (Curriculum and Quality) on the summative review of the College's higher education provision, undertaken in March 2011
10. Chair's Report
11. Principal's Report
12. Clerk's Report
- Appointment of Vice Chair of the Corporation
 - College Mission Statement
 - Governor Training
 - Code of Governance
 - Governor Link Scheme
13. Any Other Business
(Note: Any member wishing to raise for discussion an item that is not already included in this agenda is requested to inform the Clerk at least two working days before the meeting)
14. Date and Time of Next Meeting: Thursday 14 July 2011 at 5.30 pm in Room T323

PART II

Under paragraph 17(2)(d) of the Instrument of Government, the following items are to be dealt with on a confidential basis:

15. Meeting held on 9 December 2010:
- (a) Part II Minutes
 - (b) Matters Arising
16. Summary Reports from Committees: Committee Chairs to report on the following:
- (a) Part II Resources Committee, 23 March 2011 - *Mr G Humby (Vice Chair)*

Paragraphs 14(5) and 14(9) of the Instrument of Government apply to the following item of business in respect of the Principal and paragraphs 14(5) and 14(10) apply in respect of the Clerk to the Corporation: Members of the Corporation will be required to appoint a member to act as Clerk for this item of business

- (b) Part II Remuneration Committee, 21 March 2011 - *Mr I Mason (Vice Chair of the Corporation):*
Remuneration of Senior Postholders - The Corporation is requested to consider the Remuneration Committee's recommendations in respect of the remuneration of:
 - (i) the Vice Principal (Curriculum and Quality)
 - (ii) the Vice Principal (Resources)
 - (iii) the Principal
 - (iv) the Clerk to the Corporation