

STUDENT COUNCIL - STANDING ORDERS (Draft)

1. Aims and Objectives

- i. To provide a forum so that students can express their views on improving learning and enjoyment of College life.
- ii. To provide a channel of communication between learners and staff.
- iii. To enable student representatives to consult with College Management.
- iv. To inform College Management of student views on College life.
- v. To enable students to get involved in College decision-making.

2. Terms of Reference

- i. To consider issues raised by Faculty and Unit Student Forums.
- ii. To consider issues raised by College Management on student matters.
- iii. To highlight good practice within the College and celebrate success stories.
- iv. To co-ordinate the work of Student Interest Groups in the following areas:
 - Equality and Diversity Group;
 - Mature and HE Students' Association;
 - Environmental Group;
 - Social and Activities Group;
 - Health and Wellbeing Group.
- v. To elect two members of the Council as governors (one FE and one HE representative).

3. Meetings

- i. The Council will normally meet twice per term. Extra meetings can be called by the Chair.
- ii. The Council will be chaired by the Student Governor elected by Student Council Members. In the absence of the Chair members will elect a Chair from those present.
- iii. College Management will be represented by the Vice Principal (Curriculum and Quality)/a Head of Faculty.

4. Agendas

- i. Feedback from Faculty/Unit Forums and Interest Groups will be standing items.
- ii. The Student Liaison Officer will present a report to each meeting on the student budget provided by the College.
- iii. College Management will provide an update on issues affecting the College.
- iv. Student Governors will provide an update on the work of the Corporation.

5. Membership

- i. The Student Council shall comprise 19 members:
 - Two representatives nominated by each Faculty (8 members)
 - Two representatives nominated by the HE student body (2)
 - One representative nominated by each cross-College Unit (3)
 - At least one representative from each of the five Interest Groups (5)
 - Vice Principal (Curriculum and Quality) or Head of Faculty
- ii. Any member of the Student Council who fails to attend three consecutive Student Council meetings without giving apologies to the Clerk, and does not provide satisfactory reasons acceptable to the Student Council, shall be considered to have resigned.
- iii. The following may also be invited to attend Council meetings:
 - Corporation Member (observer)
 - Every Child Matters Co-ordinator
 - Head of Faculty
 - Quality Manager

6. Reporting

- i. College Management members will report Council activities to SMT.
- ii. Student Governors will give updates on Council meetings to the Corporation.

7. Administration

- i. The Student Liaison Officer will act as Clerk for the Council.