

Present :	In attendance :	Apologies
Sarah Grant: Prof Studies Thomas Hall: Prof Studies Gareth Holt: Prof Studies Ian Nicholas: Prof Studies Kate Rickerby: Arts & A Levels	Tony Guest: Equality & Diversity Coordinator Anne Piercy: Vice Principal (Curriculum and Quality) Emma Reed – Quality Manager Gemma Stepney: Student Liaison/Clerk	Lauren Carthy: Technology David Littler: Prof Studies Ben Randall: Arts & A Levels Amy Simpson Hall: Technology Jack Wiggin: Arts & A Levels Sara Wilkinson: Arts & A Levels Tom Williams: Arts & A Levels Jamie Wynne: Arts & A Levels

Agenda:**1. Welcome**

Anne welcomed members to the first Student Council (Learner Voice) Meeting in 2011/2012. Anne stressed the importance of the Student Council (Learner Voice) and thanked learners for joining.

2. Role of the Student Councila) Standing Orders

Gemma presented the current Standing Orders.

It was AGREED that members would read the Standing Orders and email Gemma with amendments by 21 October 2011.

b) Election of the Student Governor

Gemma explained the role of a Student Governor and for the requirement for there to be one HE and one FE Student Governor. Interested learners should submit a manifesto by 4.30pm on Friday 21 October. If more than one candidate stands for each position, their manifesto will be entered onto Moodle and all learners will be invited to vote for the candidate who they feel will be most effective as a Student Governor. Voting takes place from 9am Monday 31 October to 2pm Wednesday 02 October.

c) Appointment of the Chair

Two members were interested in being the Chair. Therefore, an anonymous vote will take place via email amongst members of the Student Council (Learner Voice).

It was AGREED that: Interested members should email a statement to Gemma by 5pm on Wednesday 19 October.

d) Available funds

There is approximately £8,000 available to support the work of the Student Council (Learner Voice).

3. Input from Student Council (Learner Voice) Membersa) Feedback from Induction

Generally, induction had been useful. Learners who had joined the College late had been made to feel welcome. Second year members commented on how it has improved since last year.

Two members (one who is on the Access to Higher Education course and one who is on the BTEC Level 3 Extended Diploma in Sport and Exercise Science course) commented that they would have preferred to be given reading lists and equipment lists with their acceptance letter.

It was AGREED that Anne would look into this.

b) Issues Raised from Faculty Meetings

All members had attended a Faculty Meeting. There weren't any additional issues reported.

c) Other Issues

Not all members read their email on a regular basis. A discussion took place about appropriate ways of ensuring all members receive relevant messages.

It was AGREED that:

- **Gemma will investigate opening a Facebook page to communicate with members.**
- **Gemma will ask Heads of Faculty to set dates and times for their future Faculty Meetings.**

4. New Single Equality Policy

Tony gave an overview of the Single Equality Policy. He also stated that October is Black History Month; Performing Arts and Music learners will be putting on an event on 19 October to celebrate this.

5. Update from College Management

Anne informed members that September enrolments were good but that there were slightly lower than last year.

Anne confirmed that the new build should be ready by Autumn 2012. Members commented that they had not been negatively affected by the noise.

It was AGREED: that Anne will bring pictures of the new building design to the next Student Council (Learner Voice) meeting.

Emma stressed the importance of learners completing questionnaires as their views help the College to evaluate what is currently working well and what they need to improve on.

6. Future Meetings (all at 12.40pm in T323):

- Wednesday 30 November 2011
- Tuesday 31 January 2012
- Monday 26 March 2012
- Thursday 24 May 2012
- June 2012?